

Members Business Meeting
Thursday October 4th, 2018 Minneapolis, MN

Roll Call

<u>Advanced Veterinary Specialists</u>	<u>Matt Hernandez</u>
<u>Animal Emergency & Referral Center</u>	<u>Karen Reynhout</u>
<u>Center of Veterinary Expertise</u>	<u>Dani Russ</u>
<u>Four Seasons Veterinary Specialist</u>	<u>Tara Britt</u>
<u>CARE (Charlotte Area Referral & Emergency)</u>	<u>Jack Henderson</u>
<u>Veterinary Specialty Care (South Carolina)</u>	<u>Perry Jameson</u>
<u>Upstate Veterinary Specialties</u>	<u>Aaron Wey</u>
<u>Veterinary Specialists and Emergency Services</u>	<u>not present</u>
<u>Wisconsin Veterinary Referral Center</u>	<u>Kari Severson</u>
<u>Pittsburgh Veterinary Cardiology</u>	<u>Eva Sikorska</u>
<u>Veterinary Specialists of the Rockies</u>	<u>Tammi Morrison</u>

Agenda Committee Report (Jayde)

Boise conference 9.4k excess, expect to break even for this conference

Spring 2020 location – discussed Charleston, Charlotte or Portland. No confirmed decision

Publishing Committee Report (Kari)

Art's We are All Drug Addicts presentation selected

Operational Management Education (Emily)

Discussion of adding ideal over/under staffing ratios

Leave out fixed expense allocation by service – Pam to let Darren know

ExpertVet Committee (Dani)

Pam to send ExpertVet badge to new members for their websites

Membership Committee (Tara)

Welcome our new transitional members! Pittsburgh Veterinary Cardiology and Veterinary Specialists of the Rockies. Pittsburgh Veterinary Dermatology application is pending.

Jan Woods and Laura Halpin joined the committee.

Nominating Committee (Tara) VOTE - 100% YAY, new Officers installed

1. President-elect Dani Russ
2. Treasurer Emily Wu
3. Secretary Karen Reynhout

Clinician & Technician Recruiting Task Force (Kari)

Members committed to 1k minimum investment in 2019 recruiting at ACVIM & IVECCS.

- OK for members already contacted to wait until next year to participate in this cost.
- Pam to change marketing materials to include 1k commitment towards group recruiting efforts.
- Pam to register VSPA for a non-profit booth at IVECCS (+ job fair when open).
- Focus recruiting efforts and budget (up to 12k) on a full booth at ACVIM for 2019 and non-profit booth for IVECCS. Reevaluate for activities and booth size for 2020 ACVIM + IVECCS.
- Pam to begin clinician & staff recruiting page for the website and collecting data for the page.

2018 Committee Members – OK to hold over current members? Yes

- Need 1 for Agenda Committee – Pam to post request to list serve
- Interested in joining Member Recruiting Committee – Jan & Laura joined

ExpertVet Question Response Rotation (added post conference)

Responsibility for responding to ExpertVet questions to be shared among practices in a rotating order. Questions to be forwarded to practice contact for distribution to the appropriate clinician for response. Responses returned to Pam to send to pet owner and post to ExpertVet.

Our goal is to respond to the pet owner within 1-2 days

- April 2019 Veterinary Specialty Care
- May 2019 Advanced Veterinary Specialists
- June 2019 Animal ER & Referral Center of MN
- July 2019 Veterinary Specialists & Emergency Services
- August 2019 Charlotte Area Referral & Emergency
- September 2019 Center of Veterinary Expertise
- October 2019 Upstate Veterinary Specialties
- November 2019 Wisconsin Veterinary Referral Center
- December 2019 Four Seasons Veterinary Specialists
- January 2020 VetERinary Specialists of the Rockies

GPO Update – brief discussion of Intalere enrollment, Pam to share feedback with Art

Ask The Board

Open forum for members to ask the Board questions - no questions

New Business and Other: none

Boise Budget 2018 tax 40%!

ACTUAL

Food & Beverage VSPA	\$10,228	\$4,600 F&B Min	\$14,857
Conference room rental	\$2,000		inc above
Supply Chain room rental	\$150		inc above
Audio visual	\$3,100		inc above
WestVet Reception	\$0	no reimbursement, multiple reminders from pds	
Printing & Supplies	\$500		\$208
Gift cards	\$210		\$210
Honorarium Bill	\$2,500		\$2,500
Expenses Sonja	\$320	320 + 392 (room inc above)	\$320
Expenses - WVRC	\$500	191 room inc above + air (sent reminder 9/12)	
Expenses - Lori	\$1,300	381.94 room inc above + 697.50 air	\$698
Exp PDS meals, tip, cards	\$50	printer paper PDS paid cas	\$19
PDS transportation	\$472	388 air + parking \$96	\$484
Expenses ROOM PDS	\$963	Mon - Sat	inc above
Budget Estimates	\$22,294	TOTAL EXPENSE	\$19,296

SPONSORSHIP FUNDS

AVMA/PLIT HUB	\$2,500	
Gwendolyn Lowder	\$2,500	
Stokes	\$2,500	
Hallmarq Imaging	\$2,500	
Intalere	\$2,500	
Instinct	\$3,750	
Purina	\$5,000	
Idexx/rVetLink	\$5,000	
Calico	\$2,500	

Sponsor total **\$28,750** **\$28,750**

ESTIMATE Profit/(Loss)	\$6,456	ACTUAL Profit/(Loss)	\$9,454
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Fall 2017-2018 Incoming Officers **(not elected position)**

2017-2018 VSPA Officers	Voting Member	Term	Current Officers	Boarded	DVM	Term Expires
Immediate Past President	no	1 year	n/a	yes	yes	Fall 2018 - vacant
President Elect	no	1 year				<i>(need fall 2018 - DANI)</i>
President		2 years	Jayde Quigley	no	no	Fall 2019
Vice President		2 years	Tara Britt	yes	yes	Fall 2019
Treasurer		2 years	Emily Wu	no	no	Fall 2018 (Emily on ballot)
Secretary		2 years	Kari Severson	no	yes	Fall 2018 (Karen Reynhout)
Officer at Large		2 years	Dani Russ	no	no	Fall 2019 (Kari to finish term)

* need two DVM's fall 2019 w/1 boarded