

**VSPA Member Business Meeting Minutes**  
**Thursday May 19, 2016 Chicago, IL**

**Roll Call**

**Pittsburgh Veterinary Specialty and Emergency Center Ken Spokane**  
**Veterinary Specialist of Rochester Jen Rastle**  
**Wisconsin Veterinary Referral Center Kari Severson**  
**Akron Veterinary Referral & Emergency Center Jim Vogt**  
**Seattle Veterinary Specialists Art Arnaiz**  
**Memphis Veterinary Specialists Todd Tobias**  
**Advanced Veterinary Specialists Andrea Wells**  
**Canada West Veterinary Specialists Marta Jackson**  
**Animal ER & Referral Center of MN Karen Reynhout**

**Treasurers Report (Todd)**

1. P&L and Balance Sheet Review
  - a. Revenue up 24.7k (increased sponsors) Expense total ~1k more than YTD 2015
  - b. Net up 23.8 k
  - c. Balance sheet down 2k (118k vs. 120k)
  - d. AP 3.8k EVet assessments & 28.8k in sponsor invoices
2. Discussion of food & beverage plus overall meeting costs

**Agenda Committee Report (Tony)**

1. Spring 2017– Vancouver (sponsors OK w/BC, need to verify w/higher ups) May 16<sup>th</sup> – 19<sup>th</sup>, 2017
2. Fall w/Wild West again? October 11-15, 2017, other west coast location (Santa Barbara AVS)
  - a. **Post meeting note** – WWVS conflicts with ACVS & ACVO, look at AVS in September

**Operational Management Education (Art)**

1. H1, H2 & Full Year Mini Management Statement out
  - a. Few more “kinks to work out – valuable to you? Response = yes
2. Mgt Stmt presentation – guidance for Peter
  - a. What do members want to hear
    - i. Base summary statement and how practices can compare the combined data points with their own practices data points and use the information provided to help make business decisions.
    - ii. Most relative points to discuss: staffing costs (all) and net profit.
    - iii. Peter to review 2015 H1 & H1 and also H1 2016 prior to fall meetings

- iv. Trends that are different from small, medium, large practices
- v. Analyze transition points – where are they, how to prepare for them
- vi. Peter to send alerts to outliers – be prepared to share success or failure

**ExpertVet Committee (Marta)**

- 1. Q1 2016 report out – excellent growth from Q1 2015 – overall growing well, hits up, returning visitors up to about 10%, good traffic to medical articles, traffic from ExpertVet to member and sponsor sites increasing nicely. Steady, if slower than desired growth.

**Membership Committee (Tony)**

- 1. Guests at meeting – welcome!! 9 people representing 8 practices
- 2. ACVIM booth– would like assistance. Joan Vandewater (VRCC) to run Friday & breakdown, ship materials.
- 3. Attendance compliance - fall meeting needs for 2016 compliance:
  - a. Rochester – DVM & Owner
  - b. Canada West – DVM & Owner
  - c. WVRC - Owner

**Nominating Committee (Shaun)**

- 1. Committee (Todd & Kari) meeting here.
  - a. Need President Elect, Treasurer and Secretary for Fall 2016

Fall 2016 Nominations/Elections (not elected position)

2015-2016 VSPA Officers	Voting Member	Term	Current Officers	Boarded	DVM	Term Expires
Immediate Past President	no	1 year	Vacant	no	n/a	new term to begin fall 2017
President Elect	no	1 year	n/a	n/a	n/a	<b>Begins Fall 2016</b> <i>(assumes office of President Fall 2017)</i>
<b>President</b>		<b>2 years</b>	Tony Pardo	<b>yes</b>	<b>yes</b>	Fall 2017
Vice President		2 years	Shaun McWilliams	no	no	Fall 2017
Treasurer		2 years	Todd Tobias	<b>yes</b>	<b>yes</b>	<b>Fall 2016</b>
Secretary		2 years	Art Arnaiz	no	no	<b>Fall 2016</b>
Officer at Large		2 years	Marta Jackson	<b>no</b>	<b>no</b>	Fall 2017