

VSPA Members Business Meeting Minutes
Thursday May 1st, 2013 Memphis, TN

Roll Call for Voting Members

Veterinary Medical and Surgical Group **Greg Stoutenburg**
Veterinary Referral Center of Colorado **Lori Ramig**
Georgia Veterinary Specialists **Mark Dorfman**
Veterinary Specialty Center of Tucson **Jan Woods**
Veterinary Specialty Hospital of the Carolinas **Jerry Waddle**
Blue Pearl – Kansas **Jeff Dennis**
Pittsburgh Veterinary Specialty and Emergency Center **Ken Spokane**
Veterinary Specialist of Rochester **Jennifer Bidwell**
Blue Pearl - Tampa **Darryl Shaw**
Michigan Veterinary Specialists **Ned Kuehn**
Blue Pearl - Manhattan **Yadira Payne**
Wisconsin Veterinary Referral Center **Jeff Meinen**
Veterinary Specialty and Emergency Center **Rob Orsher**
Akron Veterinary Referral & Emergency Center **Rod Ferguson**
Seattle Veterinary Specialists **Art Arnaiz**
Southeast Veterinary Specialists **Rose Lemarie**
Memphis Veterinary Specialists **Todd Tobias**

Membership Report - Art

- All members currently in compliance. The annual Who Are You Survey (WAYS) to go out in May.

Treasurers Report - Todd

- Brief review of P&L and Balance Sheet. Pam to post to VSPA website.
- Decision to change CPA's. After extensive research, proposal bids and interviews the new VSPA CPA is Peter Beahan of BeachFleischman, PC.
- The VSPA Tax return (990) was filed 03/19/2013.

Agenda Committee Report – Sonja

- This has been a busy and productive year for the agenda committee. The fall 2013 agenda is drafted with two confirmed external speakers and a robust agenda.
- Spring agenda in process with a theme of Looking to the Future.

Membership Committee Report – Rose

- 18 practices contacted by PDS and Board members – 1 joined – 4 asked for additional info, 1 wanted to join – turned out not to be fully qualified yet but will be by spring 2014.
- Four additional practices recently discovered – packets to be sent next week.

ExpertVet Update - Greg

- Tour of site and functionality – full launch by or before 06/30
- **Twitter & Facebook live today – all member hospitals and individuals – please Like <https://www.facebook.com/expertvets> and Follow @ExpertVets.**
- Seeking alternate sources of funding.
- Rate limiting step is the clinician's time – working on options to reduce burden on clinicians and speed up process.

- Pam to post the ExpertVet “stats” to the list serve each month. Practices will receive individual reports on their “click thrus” each month.
- Additional budget considerations.
 - Draft writers, images, animations, video and potential employee.
 - Estimated expenses for writer, editor and artist - \$150 per article.
- 14 articles on site now 4 to be completed w/in 2 weeks.

Cataracts	Cranial Cruciate Rupture
Cushing’s	Diabetes
Dilated Cardiomyopathy	Mast Cell Tumors
Lymphoma	Arthroscopy
CT	Ultrasound
Lateral Suture	Tight Rope
TPLO	TTA
- 4 to be completed w/in 2 weeks

IVDD	Arrhythmias
Pyoderma	Otitis Externa

Operational Management Education - Art

- Salary & Benefits Surveys for CSR, Technicians and Clinicians have been added to the Management Statement – to be collected every other year beginning this year.

Fall 2013 Officer Elections for President Elect and Officer at Large - Sonja

- Nominations open – Please contact Jerry Waddle or Jeff Dennis.

Meeting Update/Reminder - Pam

- Austin, TX September 24-27, 2013 The Driskill
- Asheville, NC April 29 – May 2, 2014 Inn at Biltmore Estate
- Philadelphia, PA September 2014 Dates and Hotel TBD

Check in on Wednesday to Friday format. Members continue to be strongly in favor of weekday meeting dates.

Final step in VSPA reorganization – Sonja

- Three documents for hospital (entity)– one time signing and one document (NDA) for all list serve participants and meeting attendees.
- Revised Confidentiality Agreement (Non-Disclosure Agreement).
 1. These documents are more defensible and enforceable; address the changes in VSPA, and cover both the practice (one time signing of 3 documents) and the individual members.
 2. Documents with cover letter and explanation to be e-mailed to practice contact by 5/15 with return date by June 15th.
 - a. Members will need to hold a Corporate meeting to adopt the NDA as a formal corporate document of their entity.
 - b. Special minutes of the members corporations to incorporate these documents into their official charter/corporate documents.

Committee Terms and Participation - Sonja

Terms one calendar year with first change of committee members January 2014. Committees selected at fall meeting with term starting first of year.

Participation from many members has been quite strong – thank you! Some have missed a number of the calls or activities, assignments. We are making a strong appeal for participation on your committee. Pam does keep attendance records.

Management Statement Data Time Line - Pam

- May 15th - call for 1st QTR Mini Mgt Stmt to PDS by May 31st
- June 1st - call for data to be sent to CPA by July 1st
- August 31st - protected PDF report & graphs to Designated Voting Representative

Ask The Board

Question related to attendance requirements.

Answer – recording under new VSPA started January 1, 2013. All practices currently in compliance with attendance. For annual compliance:

- Tucson, BP Manhattan and VMSG need to send DVM fall 2013

End of Meeting

Next Members Business Meeting

Thursday September 26th, 2013 in Austin, TX

Minutes Submitted by Pam Stevenson on May 9, 2013