

Members Business meeting Minutes – New Orleans – May 16th and 17th, 2012

Wednesday May 16th, 2012

Roll Call for Voting Members

Veterinary Medical and Surgical Group [Greg Stoutenburgh](#)
Veterinary Referral Center of Colorado [Lori Ramig](#)
Georgia Veterinary Specialists [Mark Dorfman](#)
Veterinary Specialty Center of Tucson [Jan Woods](#)
Veterinary Specialty Hospital of the Carolinas [Kevin Concannon](#)
Blue Pearl – Kansas [Jeff Dennis](#)
Pittsburgh Veterinary Specialty and Emergency Center [Ken Spokane](#)
VetsNow Hospital [Richard Dixon](#)
Blue Pearl - Tampa [Darryl Shaw](#)
Michigan Veterinary Specialists [Ned Kuehn](#)
Blue Pearl - Manhattan [Bonnie Voiland](#)
Wisconsin Veterinary Referral Center [Billie Fisher](#)
Veterinary Specialty and Emergency Center [Rob Orsher](#)
Akron Veterinary Referral & Emergency Center [Jim Vogt](#)
Seattle Veterinary Specialists [Art Arnaiz](#)
Southeast Veterinary Specialists [Rose Lemarie](#)
Memphis Veterinary Specialists [Todd Tobias](#)

Discussion and Vote on NEW VSPA By-laws

Members requested clarification of Article 7.01c as it relates to the definition of a Boarded Clinician.

By-laws passed with unanimous vote.

Thursday May 17, 2012

Committees

Membership Board liaison, Immediate Past President/President Elect

Southeast (Rose Lemarie)
Akron (Shaun McWilliams)

Agenda 2013 Board liaison, President

Tucson (TBD)
VetsNow (TBD)
Wisconsin (Billie Fisher)
Michigan (TBD)
Seattle (TBD)

Nominating Board liaison, Vice President

VSH-NC (Jerry Waddle)
BP-KC (Jeff Dennis)

Publishing Board liaison, Treasurer

VRCC (Tami Abt)
GVS (Barb??)

Website/Webinar Board liaison, Officer At large

VMSG (Greg Stoutenburgh)
PVSEC (TBD)
BP-NYC (TBD)
Memphis (Todd Tobias)

Operational Management Education Board liaison, Secretary

VSEC-PA (Rob Orsher)
BP-FVS (Mitch Pera)

Revised Confidentiality Agreement & Antitrust Policy

The VSPA Confidentiality Agreement has been replaced with a Non-Disclosure Agreement (NDA).

The new VSPA Antitrust Policy (ATP) is to be signed by all active member representatives. The prior document and data base is to be maintained and stored by the Administrative Director.

The new NDA and ATP documents were distributed, signed and collected today. Pam will post these documents to the list serve for the remaining member representatives to sign the new NDA and ATP.

Meeting Schedule

Costa Rica October 3-6, 2012 (Board Tues 2nd/Members Wed 3rd – Sat 6th)
Memphis April 30-May 3, 2013 (Board Tues 30th/Members Wed 1st –Fri 3rd)

Selections for Future Meetings:

Austin, TX Fall 2013
Glasgow, Scotland Spring 2014 (or Asheville, NC)
Philadelphia, PA Fall 2014

Call for Management Statement Data Time Line

Early June call for data to be sent to Tom Wagner tsw@tswagnercpa.com. August 1st - due date for data. September 15th - ship paper copy to Designated Representative (from roll call above).

Financial Meeting Spring-Fall

The Executive Board recommended returning the financial meeting to spring and HR & marketing in the fall in order to review more current financial data. The members were not in favor – schedule to stay as it is now.

ExpertVet

Greg Stoutenburgh reviewed the revised proposal and costs for ExpertVet. The project was bid out. We received two additional bids – both greater than original Dual Form bid from 2011.

Reorganization Task Force and Executive Board recommends VSPA fund all of initial ExpertVet site and then assesses members quarterly to cover ongoing maintenance and SEO. Members would receive an annual rebate of assessment based on sponsorship funds received for or allocated to the ExpertVet website.

Revised Costs Per Month \$5,470

Cost per practice per YEAR - \$3,300 (20 practices) or \$3,900 (17 practices)

Members vote:

ExpertVet as a VSPA project: Passed with 73% of the vote

VSPA funding the initial design cost of ExpertVet: Passed with 80% of the vote

Quarterly Assessments to members for ongoing maintenance and SEO: Passed with 67% of the vote

VSPA Budget and Dues – Current and New Expenses

The Reorganization Task Force which represented 13 of 17 members discussed VSPA dues at the January 2012 task force meeting and reached consensus that the dues needed to increase and a recommended increase to \$5,000/year. The Board presented supporting data regarding VSPA projected expenses at today's meeting.

Summary:

- CPA 15k-20k year
- Legal 8k-10k year
- Formal Audit 2k year (due every 5 years @ 5k-10k)
- Website Startup 35.6k (one-time expense)
- Publishing 1k-2k year
- Administrative Director Additional Time
 - Website Set Up 10k (one year only)
 - Committee Support and New Member Evaluation 5k
- Board & Committee Reimbursements 6k year
- Programs 62k
- Fixed Expenses (phone, insurance, web hosting, postage etc.) 3k year
- Miscellaneous Expenses 3k year

Expenses of 150k – 163k* will be offset by dues collected (42k) and sponsorship funds (50k-60k). Without a dues increase the VSPA reserves will drop below 75k-100k within the next 18-24 months. *this will be 15k higher if/when additional “elements” started

After extensive discussion and multiple votes, 4 which did not pass, the final vote was to increase the dues by \$500 and revisit in May 2013. This passed with 93% of the vote.

End of Meeting

Next Members Business Meeting

Friday October 5, 2012 in Costa Rica

Minutes submitted by Pam Stevenson July 9, 2012